



When hot model water coolers arrive at your premises, the hot tank is full of air. Before the hot tank is switched on, it is essential that all of the air is removed from the hot tank. If the air is not removed from the hot tank, they can overheat – potentially damaging the cooler. By following the sequence of instructions given below, you can ensure that these problems are avoided.

### **Installing water coolers with hot tanks at your customer's premises**

1. Carry the cooler in the upright position to the customer's premises - use the handle at the rear of the unit. DO NOT LIFT THE UNIT BY THE FAUCETS.
2. At the customer's premises, ensure that there are no marks or visible damage to the carton.
3. Remove the cooler from the carton.
4. Remove the shipping bag from the cooler.
5. Carry out a general inspection of the cooler, ensuring :
  - a) There are no marks or physical damage to the cooler.
  - b) That all accessories are present.
  - c) That the faucets are tight and in an upright position.
  - d) That all the wires and electrical connections are in place at the back of the cooler.
  - e) That the cold control is set to the maximum cold position.
  - f) **That the hot tank switch is in the "OFF" position.**
  - g) That the cooler is clean and dust free.
6. Place a bottle of water on top of the unit.
7. **As soon as the bottle is in place, ensure that the hot faucet is held open for sufficient time to allow the hot tank to completely fill with water – i.e. water flows out of the hot faucet and air stops going back into the bottle.**  
**Note : All the air has been removed from the hot tank when the water flow from the hot faucet is smooth and continuous.**  
**Note : This process can take more than 30 seconds on countertop water coolers.**  
**Note : This process must be repeated after emptying the hot tank (e.g. after hot tank descaling).**
8. Check that water flows through the cold faucet.



9. Connect the unit to the electricity supply using the power cord.
10. Switch on the hot tank and allow the unit to operate for 25 minutes.
11. Using a flash light, check through the back of the cooler for water leaks.
12. After the unit has operated for 25 minutes, check that there is hot water from the hot faucet and cold water from the cold faucet.
13. Recheck the cooler for water leaks.
14. Ensure that the cooler is in the customer's desired location, and that all the accessories are attached to the water cooler.